

New Business
5.7.2019

**NEIGHBORHOOD
AND COMMUNITY
SERVICES
STANDING
COMMITTEE**

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 687 Event Name: 2019 Ford Fireworks

Event Date: June 24, 2019

Street Closure: None

Organization Name: The Parade Company

Street Address: 9500 Mt. Elliott Studio A Detroit, MI 48211

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

<input type="checkbox"/> Walkathon	<input type="checkbox"/> Carnival/Circus	<input type="checkbox"/> Concert/Performance	<input type="checkbox"/> Run/Marathon
<input type="checkbox"/> Bike Race	<input type="checkbox"/> Religious Ceremony	<input type="checkbox"/> Political Ceremony	<input checked="" type="checkbox"/> Festival
<input type="checkbox"/> Filming	<input type="checkbox"/> Parade	<input type="checkbox"/> Sports/Recreation	<input type="checkbox"/> Rally/Demonstration
<input checked="" type="checkbox"/> Fireworks	<input type="checkbox"/> Convention/Conference	<input type="checkbox"/> Other: _____	
<input checked="" type="checkbox"/> 24-Hour Liquor License			

Petition Communications (include date/time)

Annual Fireworks held on the Detroit River, Hart Plaza and Center Garage Rooftop from 5:00pm - 11:00pm with fireworks display from 9:55pm - 10:19pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with Broadmoor & NAIAS Security
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical & DMCare Express to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barricades & Fencing Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Barge, Tents, Generators & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Fischer

Date: May 2, 2019

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, February 18, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT BUSINESS LICENSE CENTER
BUILDINGS SAFETY ENGINEERING

687 *The Parade Company, request to hold "2019 Ford Fireworks" at The Detroit River, on 6/24/19 @ 9:55PM - 10:19PM, Set-up will begin 6/14/19 at 7AM - 5PM, Complete tear down on 6/25/19.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60** days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: 2019 Ford Fireworks

Event Location: The Detroit River

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Parade Company

Organization Mailing Address: 9500 Mt Elliott, Studio "A", Detroit MI 48211

Business Phone: 313-923-7400

Business Website: www.theparade.org

Applicant Name: Don Morris

Business Phone: 313-923-7400

Cell Phone: 248-200-8710

Email: dmorris@theparade.org

Event On-Site Contact Person:

Name: Don Morris (fireworks)

Business Phone: 313-923-7400

Cell Phone: 248-200-8710

Email: dmorris@theparade.org

Event Elements (check all that apply)

<input type="checkbox"/> Walkathon	<input type="checkbox"/> Carnival/Circus	<input type="checkbox"/> Concert/Performance
<input type="checkbox"/> Run/Marathon	<input type="checkbox"/> Bike Race	<input type="checkbox"/> Religious Ceremony
<input type="checkbox"/> Political Event	<input type="checkbox"/> Festival	<input type="checkbox"/> Filming
<input type="checkbox"/> Parade	<input type="checkbox"/> Sports/Recreation	<input type="checkbox"/> Rally/Demonstration
<input type="checkbox"/> Convention/Conference	<input checked="" type="checkbox"/> Fireworks	<input type="checkbox"/> Other: _____

Projected Number of Attendees: 100,000+

Please provide a brief description of your event:

The annual fireworks display known as the Ford Fireworks to take place on Monday June 24, 2019 (rain

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 06/14/2019 Time: 07:00 Complete Set-up Date: 06/24/2019 Time: 17:00

Event Start Date: 06/24/2019 Time: 21:55 Event End Date: 06/24/2019 Time: 22:19

Begin Tearing Down Date: 06/25/2019 Complete Tear Down Date: 06/25/2019

Event Times (If more than one day, give times for each day):
Rain Date on 06/25/2019 - Will mirror the above times

Section 3- LOCATION/SITE INFORMATION

Location of Event: The Detroit River

Facilities to be used (Check) Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

-Public entrance and exit	-Location of First Aid
-Location of merchandising booths	-Location of fire lane
-Location of food booths	-Proposed route for walk/run
-Location of garbage receptacles	-Location of tents and canopies
-Location of beverage booths	-Sketch of street closure
-Location of sound stages	-Location of bleachers
-Location of hand washing sinks	-Location of press area
-Location of portable restrooms	-Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

One (1) 24 minute fireworks display on the Detroit river

Will a sound system be used? Yes No

If yes, what type of sound system?

Describe specific power needs for entertainment and/or music:

N/A

How many generators will be used? 0

How will the generators be fueled?

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No
If yes, please describe:

Will there be on-site ticket sales? Yes No
If yes, list price(s):

Will there be vending or sales? Yes No
If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

FYI - I will NOT be vending anything but I cannot complete the application unless I "check" one of the above items

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: **Broadmoor Global Security**

Contact Person: **Harold Kuln**

Address: **1900 West Big Beaver, Suite 202**

Phone: **248-722-4309**

City/State/Zip:
Troy MI 48084

Number of Private Security Personnel Hired Per Shift:
Four (4)

Are the private security personnel (check all that apply):

Licensed Armed Bonded

How will you advise attendees of parking options?
To utilize parking facilities provided by the City of Detroit and private lots in the downtown area

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
A large number of individuals and families will be in the downtown area to view the event

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event:
It is an annual event that is marketed and advertised by our private PR company (Lovic George) and by our media partners, WDV and various radio stations.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	0	
Tents (enclosed on 3 sides)	0	
Canopy (open on all sides)	0	
Staging/Scaffolding	0	
Bleachers	0	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: N/A

Address:

City/State/Zip:

Name of company providing port-a-johns.

Contact Person: N/A

Address:

Phone:

City/State/Zip:

Name of private catering company?

Contact Person: N/A

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

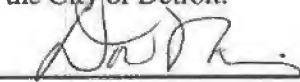
REOPEN DATE: _____ TIME: _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



211.19

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

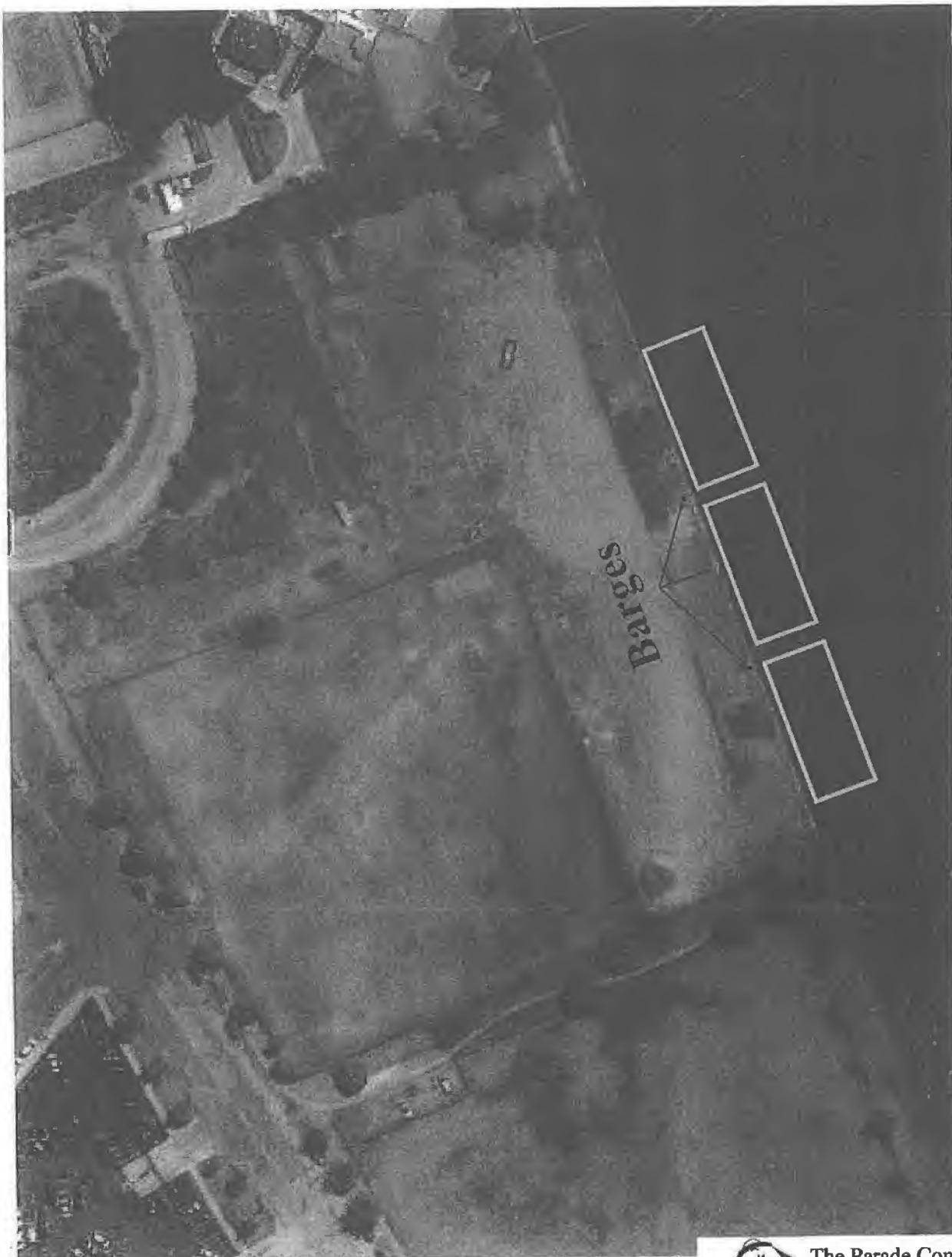
Event Name: 2019 Ford Fireworks
Date: 06/24/2019 (Rain date 06/25/2019)

Event

Event Organizer:
The Parade Company

Applicant Signature:
Date: 2-11-19

2019 Ford Firework Barge Site



The Parade Company
9500 Mt Elliott
Detroit, Mi 48211



The Parade Company
9500 Mt Elliott
Detroit, Mi 48211

2019 Ford Fireworks Detroit River

RELATED TO #687

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Ford Fireworks Rooftop Party & Hart Plaza Viewing Area

Event Location: Center Garage (414 Renaissance Center Drive) and Hart Plaza

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Parade Company

Organization Mailing Address: 9500 Mt. Elliott, Studio A, Detroit 48211

Business Phone: 313-923-7400

Business Website: www.theparade.org

Applicant Name: CarolAnn Barbb

Business Phone: 313-432-7831

Cell Phone: 313-525-2065

Email: cbarbb@theparade.org

Event On-Site Contact Person:

Name: CarolAnn Barbb

Business Phone: 313-432-7831

Cell Phone: 313-525-2065

Email: cbarbb@theparade.org

Event Elements (check all that apply)

<input type="checkbox"/> Walkathon	<input type="checkbox"/> Carnival/Circus	<input type="checkbox"/> Concert/Performance
<input type="checkbox"/> Run/Marathon	<input type="checkbox"/> Bike Race	<input type="checkbox"/> Religious Ceremony
<input type="checkbox"/> Political Event	<input checked="" type="checkbox"/> Festival	<input type="checkbox"/> Filming
<input type="checkbox"/> Parade	<input type="checkbox"/> Sports/Recreation	<input type="checkbox"/> Rally/Demonstration
<input type="checkbox"/> Convention/Conference	<input type="checkbox"/> Fireworks	<input checked="" type="checkbox"/> Other: <u>Fundraiser Party</u>

Projected Number of Attendees: 2,500 RTP & 20,000 HP

Please provide a brief description of your event:

RTP (Rooftop Party) is a ticketed fundraiser that coincides with the Ford Fireworks.
HP (Hart Plaza) is a public viewing area for the Ford Fireworks.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 06/23/2019 Time: 6:00 AM Complete Set-up Date: 06/25/2019 Time: 1:00 PM

Event Start Date: 06/24/2019 Time: 5:00 PM Event End Date: 06/24/2019 Time: 11:00 PM

Begin Tearing Down Date: 06/24/2019 Complete Tear Down Date: 06/25/2019

Event Times (If more than one day, give times for each day):

Hart Plaza will begin set up on 06/24/2019 at 8:00 AM and be complete at midnight. The plaza opens at 2:00 PM for the general public and closes when capacity is reached per DPD.

Section 3- LOCATION/SITE INFORMATION

Location of Event: Center Garage (RTP) and Hart Plaza

Facilities to be used (Check) Street Sidewalk Park City Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

RTP: house band, DJ, WDIV and WJR live broadcast. HP: TBD

Will a sound system be used? Yes No

If yes, what type of sound system? amplified sound from stage

Describe specific power needs for entertainment and/or music:

110 outlets

How many generators will be used? 7

How will the generators be fueled?

Generators will be 30kw and 25kw diesel generators. They will not be fueled during the event. They will be roped off with yellow tape and cones at 3'.

Name of vendor providing generators:

Contact Person: Mark Randazoo / DTE Warren Service Center

Address: 7940 Livernois, Building G101WSC

Phone: 313-897-1073

City/State/Zip Detroit 48210

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No
If yes, please describe: pre-sale for RTP

Will there be on-site ticket sales? Yes No
If yes, list price(s):

Will there be vending or sales? Yes No
If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

RTP - no vending or sales
HP - Food and Non Alcoholic Beverage sales

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: NAIAS Security

Contact Person: Carl Berry

Address: 1900 W. Big Beaver Road

Phone: 810-691-4071

City/State/Zip:
Troy, Michigan 48084

Number of Private Security Personnel Hired Per Shift:
RTP: 32 and HP: 20

Are the private security personnel (check all that apply):

Licensed Armed Bonded

How will you advise attendees of parking options?
RTP: contracted with structures to sell pre-paid parking
HP: no parking

The City provides a press release with road closures and parking options.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
Road closures possible / determined by DPD

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event:

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	3	20 x 20
Canopy (open on all sides)	6	(4) 20 x 20 and (2) 15 x 15
Staging/Scaffolding	8	24x18x30" / 12x12x12" / 15x15x4 / 5x7x5
Bleachers		

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: RTP: DMCare Express (Terrye Nicholls) & HP: hart Medical (Adam Gottlieb)

Address: DMC: 1600 East Grand Blvd, Detroit 48211

City/State/Zip: Hart Medical: 220 Bagley, Suite 912, Detroit 48226

Name of company providing port-a-johns: Scotty's Potties

Contact Person: Christine

Address: PO Box 530845

Phone: 734-421-1400

City/State/Zip: Livonia 48153

Name of private catering company? Andiamo (RTP)

Contact Person: Stewart Davidson

Address: 7096 E. 14 Mile Road

Phone: 248-824-5426

City/State/Zip: Warren 48092

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE *renews June 1, 2019*
- 2) EMERGENCY MEDICAL AGREEMENT *RTP: DMC ✓ HP: n/a will send sep.*
- 3) ~~SANITATION AGREEMENT~~ *✓*
- 4) PORT-A-JOHN AGREEMENT *✓ Scotty's Potties*
- 5) ~~COMMUNITY COMMUNICATION~~

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

CtBarb

4-11-19

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Ford Fireworks Rooftop Party & Hart Plaza Viewing Area Event
Date: 04/11/2019

Event Organizer:
The Parade Compan

Applicant Signature: CtBarb
Date: 4-11-19

THE PARADE COMPANY DETROIT

AGREEMENT

THIS AGREEMENT (the "Agreement") is made as of the 11th day of February, 2019 (the "Effective Date"), by and between THE PARADE COMPANY, a Michigan nonprofit corporation, located at 9500 Mt. Elliott, Studio A, Detroit, MI 48211 ("TPC") and DMCare Express, located at 1600 E Grand Blvd, Detroit, MI 48211 (the "Vendor"), each individually referred to as a "Party", and collectively referred to as the "Parties" to this Agreement, in connection with the Vendor's participation in the Ford Fireworks Rooftop Party scheduled to occur on Monday, June 24, 2019 with a rain date of Tuesday, June 25 (the "Event") at the Center Garage just west of the Renaissance Center (the "Venue").

1. SERVICES. The Vendor will provide the services described in Exhibit A to this Agreement (the "Services"), which describes the scope of services to be performed by the Vendor in accordance with the terms of this Agreement.
2. FEES. As consideration for the Services, TPC shall pay to the Vendor the amount of \$650 (the "Fee"), which shall be due and payable 50% April 26, 2019 and remaining balance on June 24, 2019.
3. ASSIGNMENT/SUBCONTRACT. The Vendor may not assign or subcontract this Agreement or any of its rights or obligations therein without the prior written consent of TPC. Any assignment or subcontract made without the prior written consent of TPC shall be void.
4. INSURANCE. The Vendor agrees to maintain and provide proof of insurance in accordance with the requirements set forth in Exhibit B of this Agreement. TPC & Michigan Thanksgiving Parade Foundation shall be listed as additional insured. Any sub-contractor contracted by Vendor with the prior written consent of TPC will be required to provide proof of insurance to TPC.

5. **REPRESENTATIONS AND WARRANTIES; INDEMNIFICATION.** The Vendor represents and warrants that it has the full right and authority to enter into this Agreement and to perform its obligations hereunder. Notwithstanding the Vendor's insurance obligations in Section 4, the Vendor agrees to indemnify, defend and hold harmless TPC and each of its affiliated entities including, without limitation, Michigan Thanksgiving Parade Foundation, and each of their officers, trustees, directors, employees, volunteers, agents and assigns from and against any and all loss, liability, claim, damage and other expense (including reasonable attorneys' fees) caused by or arising from (i) the breach of any warranty, representation or obligation the Vendor has made hereunder; (ii) any negligent or wrongful act or omission by the Vendor or its officers, directors, agents, subcontractors or employees in connection with this Agreement; and/or (iii) any materials or services provided by the Vendor hereunder. The indemnification obligations set forth herein shall survive termination of this Agreement.

6. **TERM:** The term of this Agreement shall commence on the Effective Date and shall continue in force until completion of the services described in the attached Exhibit A.

7. **GOVERNING LAW AND COURTS.** This Agreement shall be governed by the laws of the State of Michigan applicable to agreements wholly to be performed therein. The Vendor hereby submits to the jurisdiction of the federal and state courts located in the State of Michigan with respect to any legal suit or proceeding relating to this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed in counterparts by their duly authorized representatives.

THE PARADE COMPANY

By: 
Name: Jessica Kaminskas
Title: Chief Operating Officer
Date: 3/27/19

DMCare Express

By: Greg Beauchemin
Name: Greg Beauchemin
Title: President
Date: _____

EXHIBIT A

SCOPE OF SERVICES
(SEE SECTION 1)

DMCare Express to provide 3 uniformed medical professionals and all necessary medical equipment for the Rooftop Party on June 24, 2019 from 5 p.m. – 11 p.m. (rain date is June 25, 2019).

Medics will have designated area on 6th level of the Center Garage where one person will remain throughout the event.

The Parade Company will provide radios with designated Medical | Security Channel to reach medics in case of an emergency.

All injury cases must be documented with copies of the incident reports submitted to The Parade Company.



AGREEMENT

THIS AGREEMENT (the "Agreement") is made as of the 1st day of April, 2019 (the "Effective Date"), by and between THE PARADE COMPANY, a Michigan nonprofit corporation, located at 9500 Mt. Elliott, Studio A, Detroit, MI 48211 ("TPC") and Bob's Sanitation Service, Inc / Scotty's Potties, located at PO Box 530845, Livonia, Michigan 48153 (the "Vendor"), each individually referred to as a "Party", and collectively referred to as the "Parties" to this Agreement, in connection with the Vendor's participation in The Ford Fireworks scheduled to occur on Monday, June 24, 2019 with a rain date of Tuesday, June 25 (the "Event") at the Center Garage and Hart Plaza (the "Venue") and the Riverfront Run 5K & 10K scheduled to occur on Saturday, June 8, 2019 (the "Event") at Rivard Plaza (the "Venue").

1. **SERVICES**. The Vendor will provide the services described in Exhibit A to this Agreement (the "Services"), which describes the scope of services to be performed by the Vendor in accordance with the terms of this Agreement.
2. **FEES**. As consideration for the Services, TPC shall pay to the Vendor the amount of \$8,540.00 (the "Fee"), which shall be due and payable in two installments. \$1,040.00 due on June 8, 2019 and balance of \$7,500.00 due on June 24, 2019.
3. **ASSIGNMENT/SUBCONTRACT**. The Vendor may not assign or subcontract this Agreement or any of its rights or obligations therein without the prior written consent of TPC. Any assignment or subcontract made without the prior written consent of TPC shall be void.
4. **INSURANCE**. The Vendor agrees to maintain and provide proof of insurance in accordance with the requirements set forth in Exhibit B of this Agreement. TPC & Michigan Thanksgiving Parade Foundation shall be listed as additional insured. Any sub-contractor contracted by Vendor with the prior written consent of TPC will be required to provide proof of insurance to TPC.
5. **REPRESENTATIONS AND WARRANTIES; INDEMNIFICATION**. The Vendor represents and warrants that it has the full right and authority to enter into this Agreement and to perform its obligations hereunder. Notwithstanding the Vendor's insurance obligations in Section 4, the Vendor agrees to indemnify, defend and hold harmless TPC and each of its affiliated entities including, without limitation, Michigan Thanksgiving Parade Foundation, and each of their officers, trustees, directors, employees, volunteers, agents and assigns from and against any and all loss, liability, claim, damage and other expense (including reasonable attorneys' fees) caused by or arising from (i) the breach of any warranty, representation or

obligation the Vendor has made hereunder; (ii) any negligent or wrongful act or omission by the Vendor or its officers, directors, agents, subcontractors or employees in connection with this Agreement; and/or (iii) any materials or services provided by the Vendor hereunder. The indemnification obligations set forth herein shall survive termination of this Agreement.

6. **TERM:** The term of this Agreement shall commence on the Effective Date and shall continue in force until completion of the services described in the attached Exhibit A.

7. **GOVERNING LAW AND COURTS.** This Agreement shall be governed by the laws of the State of Michigan applicable to agreements wholly to be performed therein. The Vendor hereby submits to the jurisdiction of the federal and state courts located in the State of Michigan with respect to any legal suit or proceeding relating to this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed in counterparts by their duly authorized representatives:

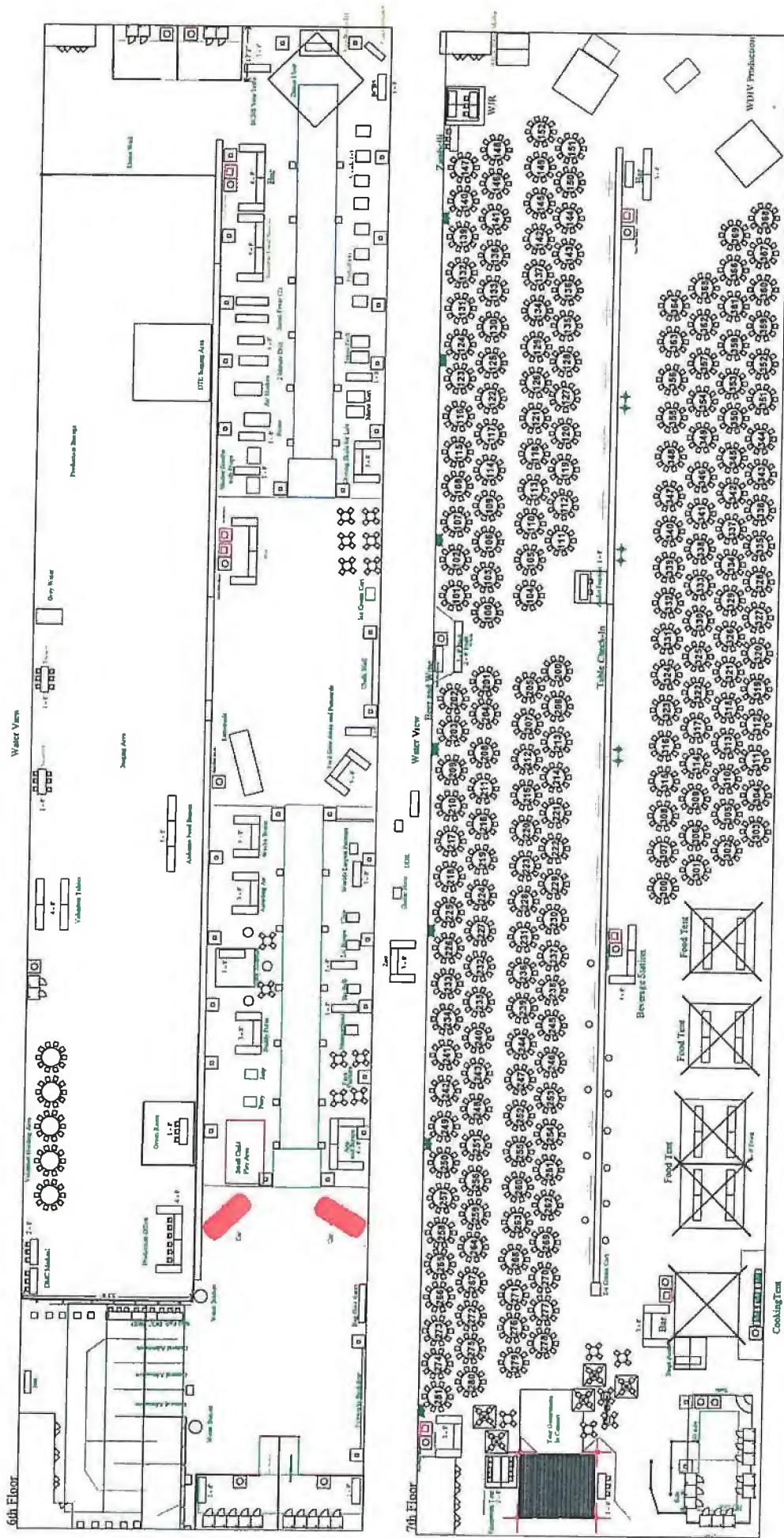
THE PARADE COMPANY

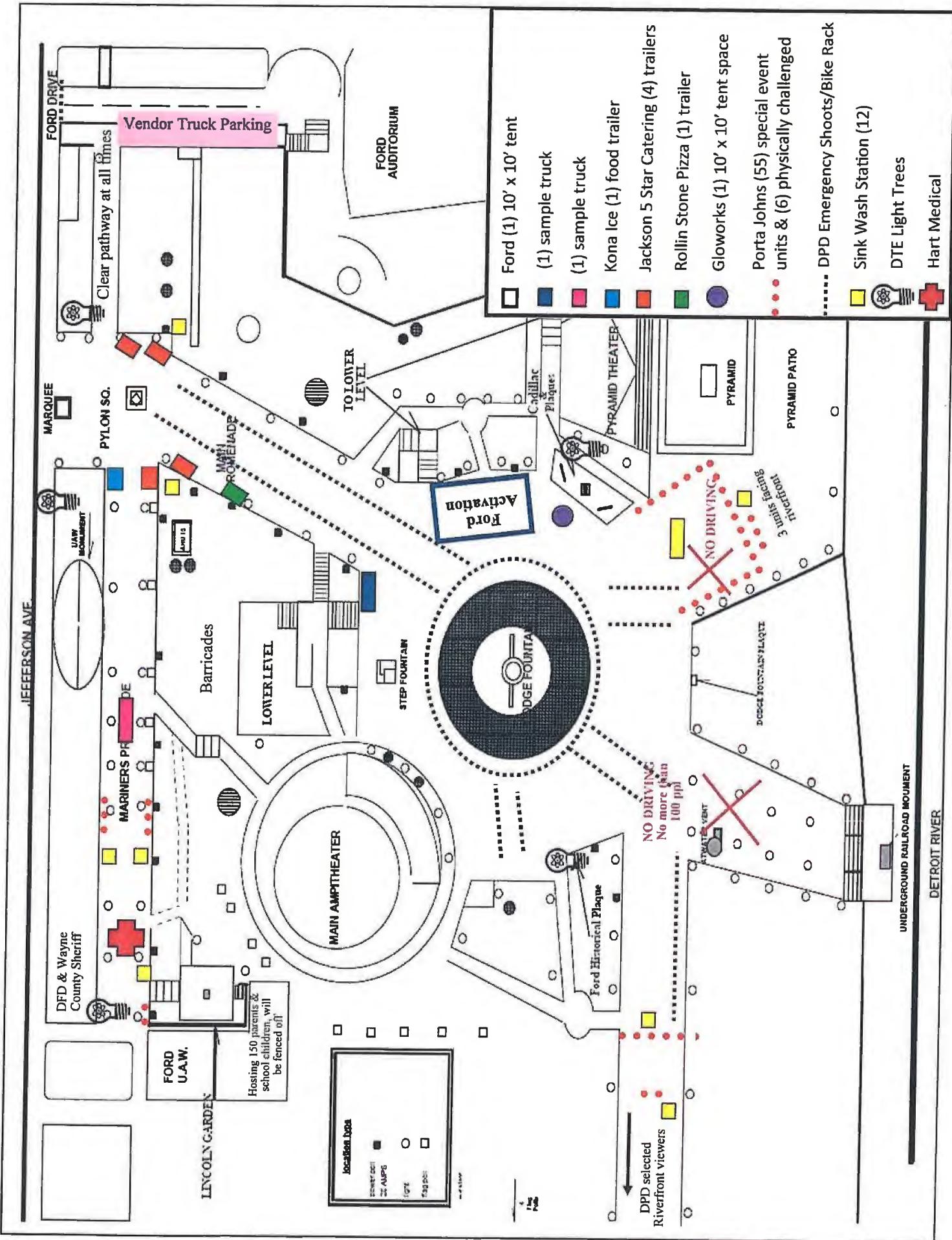
By: Carol Ann Barbb
Name: Carol Ann Barbb
Title: Director of Events
Date: 4/1/19

Bob's Sanitation Service, Inc.
Scotty's Potties

By: Robert
Name: Robert
Title: Secretary
Date: 4/1/19

Ford Fireworks Party





52

2019-02-18

687

*Petition of The Parade Company,
request to hold "2019 Ford
Fireworks" at The Detroit River, on
6/24/19 @ 9:55PM - 10:19PM, Set-up
will begin 6/14/19 at 7AM - 5PM,
Complete tear down on 6/25/19.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT BUSINESS LICENSE CENTER
BUILDINGS SAFETY ENGINEERING

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT BUSINESS LICENSE CENTER
BUILDINGS SAFETY ENGINEERING

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 747 Event Name: Riverfront Run 2019

Event Date: June 8, 2019

Street Closure: Atwater, Chene, Franklin & Dequindre Cut

Organization Name: Detroit Riverfront Conservancy

Street Address: 600 Renaissance Center

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

<input type="checkbox"/> Walkathon	<input type="checkbox"/> Carnival/Circus	<input type="checkbox"/> Concert/Performance	<input checked="" type="checkbox"/> Run/Marathon
<input type="checkbox"/> Bike Race	<input type="checkbox"/> Religious Ceremony	<input type="checkbox"/> Political Ceremony	<input type="checkbox"/> Festival
<input type="checkbox"/> Filming	<input type="checkbox"/> Parade	<input type="checkbox"/> Sports/Recreation	<input type="checkbox"/> Rally/Demonstration
<input type="checkbox"/> Fireworks	<input type="checkbox"/> Convention/Conference	<input type="checkbox"/> Other: _____	
<input type="checkbox"/> 24-Hour Liquor License			

Petition Communications (include date/time)

Annual 5K and 10K along the Detroit Riverwalk from 8:30am - 11:00am; with temporary street closures on Atwater, Chene, Franklin and Dequindre Cut.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with Riverfront Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barricades & Road Closure Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters and No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Fischer

Date: May 2, 2019

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, March 18, 2019

To: The Department or Commission Listed Below
From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER TRANSPORTATION DEPARTMENT
BUILDINGS SAFETY ENGINEERING MUNICIPAL PARKING DEPARTMENT

747 *Detroit Riverfront Conservancy, request permission to hold "Riverfront Run 2019" at Detroit Riverfront & Surrounding Areas, on 6/18/19 @ 8:30 AM - 11AM, Set-up on 6/8/19 from 6AM to 7AM, tear down on 6/8/19 from 11AM - 1 PM, with multiple street closures.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Riverfront Run 2019

Event Location: DETROIT RIVERFRONT & Surrounding Areas

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DETROIT RIVERFRONT CONSERVANCY

Organization Mailing Address: 600 RENAISSANCE CENTER # 1720

Business Phone: 313-566-8200 Business Website: WWW.DETROITRIVERFRONT.ORG

Applicant Name: Carol Ann Barb & Rachel Ferguson & Jeff Wilson

Business Phone: 313 432 7831 Cell Phone: 313 525 2066 Email: CBARBB@THEPARKS.ORG
RACHEL.FERGUSON@DETROITRIVERFRONT.ORG

Event On-Site Contact Person:

Name: Carol Ann Barb

Business Phone: 313 432 7831 Cell Phone: 313 525 2066 Email: CBARBB@THEPARKS.ORG

Event Elements (check all that apply)

<input type="checkbox"/> Walkathon	<input type="checkbox"/> Carnival/Circus	<input type="checkbox"/> Concert/Performance
<input checked="" type="checkbox"/> Run/Marathon	<input type="checkbox"/> Bike Race	<input type="checkbox"/> Religious Ceremony
<input type="checkbox"/> Political Event	<input type="checkbox"/> Festival	<input type="checkbox"/> Filming
<input type="checkbox"/> Parade	<input type="checkbox"/> Sports/Recreation	<input type="checkbox"/> Rally/Demonstration
<input type="checkbox"/> Convention/Conference	<input type="checkbox"/> Fireworks	<input type="checkbox"/> Other: _____

Projected Number of Attendees: 1000 - 1500

Please provide a brief description of your event:

5K & 10K Run along Detroit Riverwalk, ATWATER & the Dequindre Cut

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 6/8/19 Time: 6am Complete Set-up Date: 6/8/19 Time: 7am

Event Start Date: 6/8/19 Time: 8:30am Event End Date: 6/8/19 Time: 11am

Begin Tearing Down Date: 6/8/19 11am Complete Tear Down Date: 6/8/19 1pm

Event Times (If more than one day, give times for each day):

SEE ABOVE

Section 3- LOCATION/SITE INFORMATION

Location of Event: Detroit Riverwalk & Surrounding Areas

Facilities to be used (circle): Street Sidewalk Park City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

-Public entrance and exit	-Location of First Aid
-Location of merchandising booths	-Location of fire lane
-Location of food booths	-Proposed route for walk/run
-Location of garbage receptacles	-Location of tents and canopies
-Location of beverage booths	-Sketch of street closure
-Location of sound stages	-Location of bleachers
-Location of hand washing sinks	-Location of press area
-Location of portable restrooms	-Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

NONE - N/A

Will a sound system be used? Yes No

If yes, what type of sound system?

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No ON LINE REGISTRATION
If yes, please describe:

Will there be on-site ticket sales? Yes No DAY OF REGISTRATION
If yes, list price(s):

Will there be vending or sales? Yes No
If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold: No item to be sold

Will there be food trucks? Yes No
If yes, please list how many:

Will there be a charge for parking? Yes No
If yes, please describe the amount:

How will you advise attendees of parking options? Participants will be Park in the River East Garage

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: RIVERFRONT SECURITY

Contact Person: Mac McCracken

Address: 600 RENAISSANCE CENTER #1720 Phone: 313-566-8200

City/State/Zip: DETROIT, MICHIGAN 48226

Number of Private Security Personnel Hired Per Shift: Approximately 10 - 20

Are the private security personnel (check all that apply):

Licensed Armed Bonded

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

THE RACE COURSE WILL IMPACT ATWATER STREET & SURROUNDING STREETS: PLEASE SEE ATTACHED RACE COURSE:

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: WEBSITE ANNOUNCEMENT &

through the DRFC - GM - DDP & Parade Company
& DOOR TO DOOR FLIERS

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:

No Generators will be used

Name of vendor providing generators: Contact Person: **N/A**

Address: _____

Phone: _____

City/State/Zip _____

How Many?

Size/Height

Booth

Tents (enclosed on 3 sides) **NONE**

Canopy (open on all sides) **NONE**

Staging/Scaffolding **NONE**

Bleachers **NONE**

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services? **HART MEDICAL**

Contact Person: **ADAM GOTTHELB**

Address: **1636 FORT STREET**

City/State/Zip: **DETROIT, MICHIGAN**

Name of company providing port-a-johns. **JAY'S SANITATION**

Contact Person: **Loei or Shelly**

Address: **2787 GREENWOOD**

Phone: **810-664-8080**

City/State/Zip: **UPPER, MICHIGAN**

48446

Name of private catering company?

N/A

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Will there be street closures? Yes No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: ATWATER STREET

FROM: BATES TO: CHENG

CLOSURE DATES: 6/8/19 BEG TIME: 8AM END TIME:

REOPEN DATE: 6/8/19 TIME: 11AM

STREET NAME: Cheng STREET

FROM: ATWATER TO: FRANKLIN

CLOSURE DATES: 6/8/19 BEG TIME: 8AM END TIME:

REOPEN DATE: 6/8/19 TIME: 11AM

STREET NAME: FRANKLIN STREET

FROM: Cheng TO: Dequindie Cut

CLOSURE DATES: 6/8/19 BEG TIME: 8AM END TIME:

REOPEN DATE: 6/8/19 TIME: 11AM

STREET NAME: Dequindie Cut

FROM: ATWATER TO: MACK

CLOSURE DATES: 6/8/19 BEG TIME: 8AM END TIME:

REOPEN DATE: 6/8/19 TIME: 11AM

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME:

REOPEN DATE: _____ TIME: _____

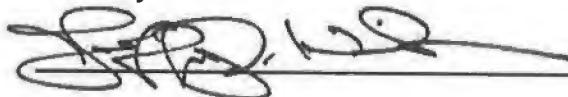
PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION

Carol Ann Bardo & Rachel Frosen are the
Point Persons on this Project

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



Signature of Applicant

3/12/19

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

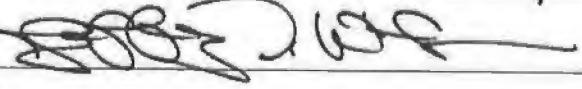
(Please Print)

Event Name: 2019 RIVERFRONT RUN Event
Date: 6/18/2019

Event Organizer:

Detroit Riverfront Conservancy

Applicant Signature:


3/12/19

RIVERFRONT RUN

5K / 10K
JUNE 9, 2018



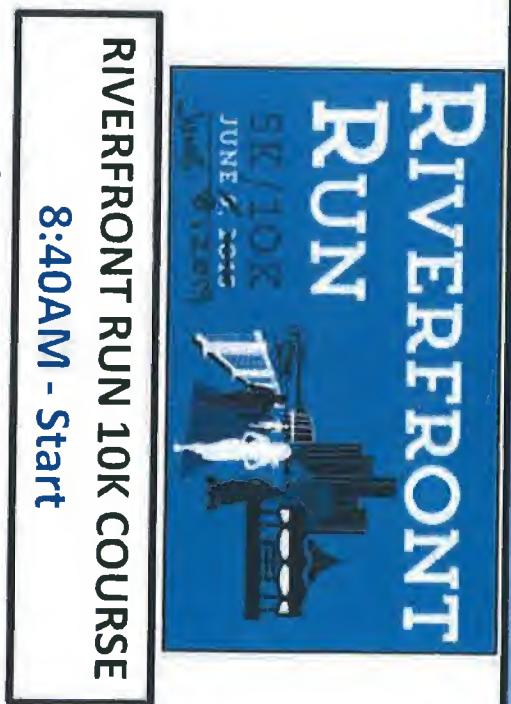
DNR
Outdoor
Adventure
Center

START

FINISH

RIVERFRONT RUN 5K COURSE
JUNE 9, 2018
9:00AM - Start





2019-03-18

747

Petition of Detroit Riverfront Conservancy, request permission to hold "Riverfront Run 2019" at Detroit Riverfront & Surrounding Areas, on 6/18/19 @ 8:30 AM - 11AM, Set-up on 6/8/19 from 6AM to 7AM, tear down on 6/8/19 from 11AM - 1 PM, with multiple street closures.

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER TRANSPORTATION
DEPARTMENT
BUILDINGS SAFETY ENGINEERING MUNICIPAL

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 754 Event Name: 2019 Riverdays Festival

Event Date: June 20 - 23, 2019

Street Closure: Rosa Parks Boulevard

Organization Name: Detroit Riverfront Conservancy

Street Address: 600 Renaissance Center #1720 Detroit, MI 48226

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

<input type="checkbox"/> Walkathon	<input type="checkbox"/> Carnival/Circus	<input checked="" type="checkbox"/> Concert/Performance	<input type="checkbox"/> Run/Marathon
<input type="checkbox"/> Bike Race	<input type="checkbox"/> Religious Ceremony	<input type="checkbox"/> Political Ceremony	<input checked="" type="checkbox"/> Festival
<input type="checkbox"/> Filming	<input type="checkbox"/> Parade	<input type="checkbox"/> Sports/Recreation	<input type="checkbox"/> Rally/Demonstration
<input type="checkbox"/> Fireworks	<input type="checkbox"/> Convention/Conference	<input checked="" type="checkbox"/> Other: <u>Zipline, Inflatables, Airshow Demo, Food Truck Rally</u>	
<input checked="" type="checkbox"/> 24-Hour Liquor License			

Petition Communications (include date/time)

Riverdays Festival will be held at West Riverfront Park at various times with temporary street closure on Rosa Parks Blvd. between Jefferson and the Detroit River.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted; Contracted with Riverfront Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barricades & Road Closure Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Stages, Generators & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Justine

Date: May 2, 2019

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, March 20, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER BUILDINGS SAFETY ENGINEERING
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

754 *Detroit Riverfront Conservancy, request to hold " 2019 Riverdays Festival" at West Riverfront Park on 6/20/19 - 6/23/19 from 6PM to 10PM, Set-up on 6/17/19 - 6/20/19 from 6AM - 6PM, Tear down on 6/23/19-6/25/19 at 10PM, Street Closure on Rosa Parks from Jefferson to Detroit River*

City of Detroit Special Events Application

#754

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: 2019 RIVER DAYS FESTIVAL

Event Location: WEST RIVERFRONT PARK

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DETROIT RIVERFRONT CONSERVANCY

Organization Mailing Address: 600 RENAISSANCE CENTER #1720 DETROIT MI 48243

Business Phone: 313-566-8200 Business Website: WWW.DETROITRIVERFRONT.ORG

Applicant Name: William Smith

Business Phone: 313 566 8200 Cell Phone: 313 566 8200 Email: William.Smith@detroitriverfront.org

Event On-Site Contact Person:

Name: Jeff Wilson

Business Phone: 248 541 7550 Cell Phone: 248 240 0137 Email: JeffWilson@ARTSARTSEATS.COM

Event Elements (check all that apply)

<input type="checkbox"/> Walkathon	<input type="checkbox"/> Carnival/Circus	<input checked="" type="checkbox"/> Concert/Performance
<input type="checkbox"/> Run/Marathon	<input type="checkbox"/> Bike Race	<input type="checkbox"/> Religious Ceremony
<input type="checkbox"/> Political Event	<input checked="" type="checkbox"/> Festival	<input type="checkbox"/> Filming
<input type="checkbox"/> Parade	<input type="checkbox"/> Sports/Recreation	<input type="checkbox"/> Rally/Demonstration
<input type="checkbox"/> Convention/Conference	<input type="checkbox"/> Fireworks	<input checked="" type="checkbox"/> Other: <u>Zipline, Inflatables, AirShow Demo</u>

Projected Number of Attendees: 60,000 - 70,000

Please provide a brief description of your event:

Family Focused Festival featuring 4 music stages, Kid's Area, Food Truck Valley, Artshow, Zipline, Inflatables, Jet Ski Demos, Sand Sculpture vendors.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 6/17/19 Time: 6am Complete Set-up Date: 6/20/19 Time: 6pm

Event Start Date: 6/20/19 Time: 6pm Event End Date: 6/23/19 Time: 10pm

Begin Tearing Down Date: 6/23/19 10pm Complete Tear Down Date: 6/25/19

Event Times (If more than one day, give times for each day):

Thursday 6pm - 10pm; Friday 11am - 10pm; Saturday 11am - 10pm; Sunday 11am - 10pm

Section 3- LOCATION/SITE INFORMATION

Location of Event: WEST Riverfront Park

Facilities to be used (circle): Street Sidewalk Park City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

-Public entrance and exit	-Location of First Aid
-Location of merchandising booths	-Location of fire lane
-Location of food booths	-Proposed route for walk/run
-Location of garbage receptacles	-Location of tents and canopies
-Location of beverage booths	-Sketch of street closure
-Location of sound stages	-Location of bleachers
-Location of hand washing sinks	-Location of press area
-Location of portable restrooms	-Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

LIVE NATIONAL & LOCAL MUSICIANS - Various family friendly
ENTERTAINMENT ranging from R&B/MOTOWN/Children's Groups

Will a sound system be used? Yes No

If yes, what type of sound system? Amplified System

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No VIP SEATING TICKETS
If yes, please describe:

Will there be on-site ticket sales? Yes No ENTRANCE TICKETS
If yes, list price(s):

Will there be vending or sales? Yes No
If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold: Food & Beverages & Souvenirs

Will there be food trucks?

If yes, please list how many:

Yes No
Approximately 75-90

Will there be a charge for parking?

If yes, please describe the amount:

Yes No

How will you advise attendees of parking options? Websites & Signage

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: RIVERFOOT SECURITY

Contact Person: MAC McCACKEN

Address: 600 RENAISSANCE CENTER #1720 DET Phone: 313 - 566 - 8200

City/State/Zip: DETROIT, MI 48243

Number of Private Security Personnel Hired Per Shift: BETWEEN 50 - 60

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

INCREASED PEDESTRIAN FOOT TRAFFIC & STAGE SOUND

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event:

OUTREACH from GM, CBER

DEFC & DDP along walkways & door to door visits

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:

Generators will be used to power up the event site

Approximately 12 generators - fueled by licensed provider

AGGREKO

Name of vendor providing generators: Contact Person: **DON GREY**

Address: **8119 PARK PLACE**

Phone: **248-467-9537**

City/State/Zip **Brighton MI 48116**

	How Many?	Size/Height
Booth	20	
Tents (enclosed on 3 sides)	5 - 20x20 TENTS	- 2 - 40x80 Tents - 1 - 100x100 tent - 1 - 40x120 TENT
Canopy (open on all sides)	30 - 10x10 TENTS	
Staging/Scaffolding	4 STAKES	
Bleachers	N/A	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services? **HART MEDICAL - ADAM GOTLIEB**

Contact Person: **1636 W. FOOT STREET**

Address: **DETROIT, MICHIGAN 48216**

City/State/Zip:

Name of company providing port-a-johns.

Jay's Sanitation

Contact Person: **Lori**

Address: **2787 GREENWOOD** Phone: **810-664-8080**

City/State/Zip: **LANSING, MICHIGAN 48446**

Name of private catering company?

N/A

Contact Person:

Address: _____ Phone: _____

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **BARRICADES are not available from the City of Detroit.**

Will there be street closures? Yes No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: Rosa Parks Blvd

FROM: Jefferson TO: Detroit River

CLOSURE DATES: 6/17/19 BEG TIME: 6 AM END TIME: 6 AM

REOPEN DATE: 6/24/19 TIME:

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

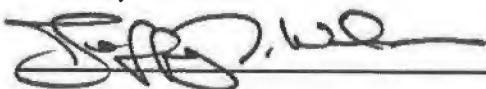
PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION

Please Post No Parking Signs Along Rose Parks
from Jefferson to the Detroit River
From 6/17/19 to 6/24/19

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



Signature of Applicant

3/11/19

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

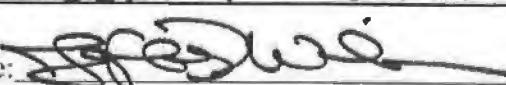
(Please Print)

Event Name: 2019 River Days Festival Event
Date: June 20 - 23, 2019

Event Organizer:

DETROIT Riverfront Conservancy

Applicant Signature:


3/11/19

2019 Detroit River Days

Event Dates/Times:

Thursday, June 20, 2019	4 PM – 10 PM
Friday, June 21, 2019	11 AM – 10 PM
Saturday, June 22, 2019	11 AM – 10 PM
Sunday, June 23, 2019	11 AM – 10 PM

Event Producer:

Detroit Riverfront Conservancy
600 Renaissance Center # 1720
Detroit, Michigan 48243
313-566-8200
Contact: Will Smith

Event Management:

Jonathan Witz 248-225-1212
Event Producer

Jennifer Sutton 248-541-7550
Marketing / Sponsor Services

Shannon Wojtas 734-525-7535
Food & Beverage

Jeff Wilson 248-240-0137
Director of Operations

Contractors:

Tenting: S&R Tent
27230 Globe
Warren, MI 48093 Scott Oullette 248-655-6020

Generators: Aggreko
8119 Park Place
Brighton, MI 48116 Don Gray 920-889-5598

Security: Riverfront Security
600 Renaissance Center #1720
Detroit, MI 48265 Mac McCracken 313-566-8200

Clean Up: Clean Detroit – Block by Block
2652 E. Jefferson
Detroit, MI 48227 Ryan Epstein 313-963-2229

Medical: Hart Medical
1636 W. Fort Street Adam Gottlieb
Detroit, MI 48216

Porta Johns: Jay's Sanitation
2787 Greenwood
Lapeer, MI 48446

2019 River Days Security Plan, Medical Plan

Security Plan

The 2019 River Days will utilize the services of Riverfront Security with support from a private security company to adequately secure the 2019 festival. This security plan will secure all barricades, stages, crowd control, parking areas, production compound, carnival and festival elements in and around the River Days. These security groups will work directly with Detroit Police Department and Detroit Fire Department to ensure a safe and secure event.

Private Medical Plan

The 2019 River Days will utilize a private medical (Hart Medical) and EMS provider for the downtown festival. The Medical Provider will have an on-site command center in which to work from for the duration of the 2019 River Days Event. The Medical Provider will work directly with Festival Management, Riverfront Security, the Detroit Fire Department and the Detroit Police Department, and will provide a list of commanding supervisors, along with contact information to the DFD and the DPD supervisors.

Medical Response Plan

Medical Provider will provide the On-Site Emergency Medical Services for the 2019 River Days.

Medical Provider will be in operation on Friday June 21, 2019 at the River Days. Medical Provider will have an Ambulance stationed at the Festival. In addition to the ambulances, Medical Provider will have two (2) EMS personnel available in each sector of River Days.

Medical Provider will position its Command Center in the operations area of the Festival and will invite the City of Detroit to station an EMS officer in command center for coordinated deployment. The Command Center will be up and running at the scheduled times of the Festival. Medical Provider will utilize one operator to staff the Command Center and communicate with all services involved in the execution of the Festival. Medical Provider will have direct communication with the Festival Management, Riverfront Security, Detroit Police and all Medical Ambulance and Sector Teams. In the event that a large incident occurs during the 2019 River Days, it is requested that Detroit EMS Supervisor coordinate with Medical Provider.

DATE	Day	START TIME	ACTIVITY	END DATE	LOCATION	NEEDS
17-Jun-19	Monday					
		6:00 AM	Security to Begin		West Riverfront Park	
		9:00 AM	Production Compound Set Up		West Riverfront Park	
			Aggreko Delivery of Equipment		West Riverfront Park	
			Heavy Equipment Delivered - Cloverdale		West Riverfront Park	
			Main Stage Construction Available if needed		West Riverfront Park	
			Delivery of Office Trailers to Staging Area in Production Compound and Volunteers		West Riverfront Park	
			Delivery of Porta Johns for Production Compound and Carnival		West Riverfront Park	
		12:00 PM	Aggreko Deliver and Power Distribution and Hook up for Production Compound		West Riverfront Park	
			Aggreko Delivery of Equipment		West Riverfront Park	
			Equipment Delivered from Storage		West Riverfront Park	
			Begin Tent Installation		West Riverfront Park	
18-Jun-19	Tuesday					
		9:00 AM	Delivery of Trash Cans - Clean Detroit		West Riverfront Park	
			Aggreko Continue Electrical installation		West Riverfront Park	
			Delivery of Dumpsters - Clean Detroit		West Riverfront Park	
			Continue Tent Installation		West Riverfront Park	
			Entrance Arches - Fairway		West Riverfront Park	
			Delivery of Event Radios - Comsource		West Riverfront Park	
			Build Out of Main Stage		West Riverfront Park	
		2:00 PM	Bulid out of Secondary Stage		West Riverfront Park	
			Build Out of Kids Area - Parade Company		West Riverfront Park	

DATE	DAY	START TIME	ACTIVITY	END DATE	LOCATION	NEEDS
19-Jun-19	Wednesday	9:00 AM	Delivery of Beverage Program Supplies		West Riverfront Park	
			Build Out of Smaller Stages - Pegasus		West Riverfront Park	
			Aggreko Installation Continues		West Riverfront Park	
			Tent Installation Continues		West Riverfront Park	
			Install Shimmer Tents		West Riverfront Park	
			Installation of Inflatables		West Riverfront Park	
			Mecurio - Delivery of Trailers		West Riverfront Park	
			National Fence Delivery and Set Up		West Riverfront Park	
		3:00 PM	Signage Installation		West Riverfront Park	
			Delivery of Sound Equipment		West Riverfront Park	
20-Jun-19	Thursday	7:00 AM	Sponsor Access to Event Locations		West Riverfront Park	
			Parade Company to Set Up KidZone		West Riverfront Park	
			Set up for Thursday Night Event		West Riverfront Park	
		12:00 PM	Smaller Sound System Delivered		West Riverfront Park	
			Delivery of Back Line Equipment		West Riverfront Park	
			Aggreko completed with electrical set up for Thursday Night Event		West Riverfront Park	
		2:00 PM	All Sponsor Access completed until 11pm		West Riverfront Park	
		6:00 PM	Thursday Night Event begins		West Riverfront Park	
		10:30PM	Restaurant Program Set Up		West Riverfront Park	

DRAFT

Jonathan Witz Associates

DATE	Day	START TIME	ACTIVITY	END DATE	LOCATION	NEEDS

DATE	Day	START TIME	ACTIVITY	END DATE	LOCATION	NEEDS
21-Jun-19	Friday	8:00 AM	Parade Company to Set UP Kids Area		West Riverfront Park	
		11:00 AM	Event open to Public 11:00am to 10:00pm		West Riverfront Park	
22-Jun-19	Saturday	11:00 AM	Event open to Public 11:00am to 10:00pm		West Riverfront Park	
23-Jun-19	Sunday	11:00 AM	Event open to Public 11:00am to 10:00pm		West Riverfront Park	
		10:00 PM	Load Out of GM Plaza			
24-Jun-19	Monday	8:00 AM	Event Tear Down / Strike Begins to be completed by 7pm		West Riverfront Park	
25-Jun-19	Tuesday	8:00 AM	Final Load Out from Production Compound		West Riverfront Park	
			National Fence to Strike Fencing		West Riverfront Park	

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					West Riverfront Park	

2019-03-20

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Petition of Detroit Riverfront Conservancy, request to hold "2019 Riverdays Festival" at West Riverfront Park on 6/20/19 - 6/23/19 from 6PM to 10PM, Set-up on 6/17/19 - 6/20/19 from 6AM - 6PM, Tear down on 6/23/19-6/25/19 at 10PM, Street Closure on Rosa Parks from Jefferson to Detroit River

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER BUILDINGS SAFETY
ENGINEERING TRANSPORTATION DEPARTMENT MUNICIPAL